

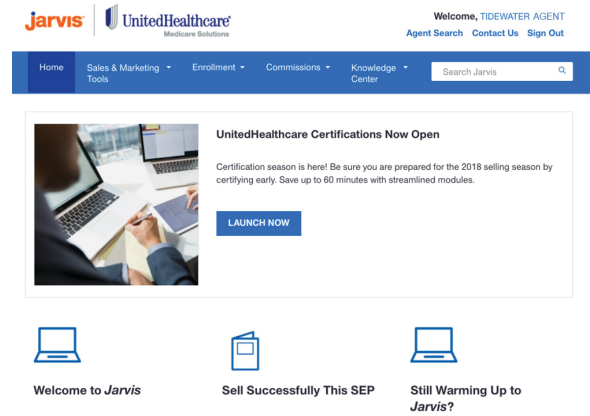


# Your Guide to Doing Business With UnitedHealthcare

## HOW TO GET CERTIFIED

Starting on June 26, you can begin certifying to sell 2018 UHC products. Certification modules are open 24 hours a day, seven days a week on Jarvis, UnitedHealthcare's new Medicare Solutions center: <https://www.uhcjarvis.com/>. After logging in, click on "Knowledge Center" in the blue menu near the top of the page. Select "Certifications" under "Training" in the drop-down menu to access the certifications center.

Once you pass all three prerequisite tests (Medicare Basics, Ethics and Compliance, and AARP), you will complete the product tests that meet your needs. You will have six attempts to complete an assessment (including prerequisite and product tests) with a passing score of 85% or higher.



## Order Supplies

Your partnership is important to Tidewater. Let us help make the supply order process easier for you. Please fill out this form below and we will take care of the rest.

Order Supplies

First Name \*

Last Name \*

Phone \*

Email \*

Ship To Address \*

Street Address

Ap. Suite (ing optional)

City

State (Choose Region)

## HOW TO ORDER SUPPLIES

Quickly and easily order supplies through Tidewater Management Group by giving us a call at 888-622-9122 or by filling out this form: <https://www.tidewatermg.com/order-supplies-2/>.

You can also order your supplies from UnitedHealthcare by visiting their sales materials portal. After logging in to <https://www.uhcjarvis.com/>, select "Sales and Marketing Tools" in the blue menu near the top. Then click "Sales Materials" from the drop-down menu to navigate to the sales materials portal.

## WHERE TO ACCESS ELECTRONIC APPLICATIONS

LEAN is UnitedHealthcare's electronic enrollment system. It is designed to reduce paperwork, speed the processing of enrollment applications, and get your commissions to you faster. LEAN supports all Medicare Products and Plans.

After logging in to <https://www.uhcjarvis.com/>, you can launch LEAN by selecting "Enrollment" from the blue menu near the top of the page and selecting "LEAN" under "Enrollment Tool" in the drop-down menu.



## Commission Search

Search using agent writing ID, agent name, member number, member name, or use a combination of all to refine your results.

Agent

ID Name OR Number Name

Agent ID

Member

Last\*

Member Last Name

First

Member First Name

Report Type

Effective Date

Transaction Date

Between (12-month period)

JULY 2017 and JULY 2017

SEARCH CLEAR

## HOW TO CHECK YOUR COMMISSION STATUS

You can search for your commission status by using United Healthcare's Commission Search feature on their website.

You can find this feature by logging in to Jarvis and selecting "Commissions" in the blue menu near the top of the page, then choosing "Commission Search."

## UNITEDHEALTHCARE'S FAX NUMBER

Direct: 1-501-262-7070 or Premier: 1-800-696-8312.