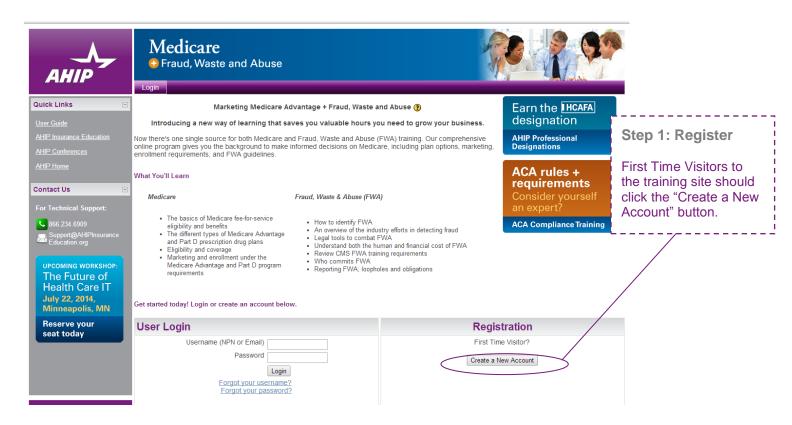
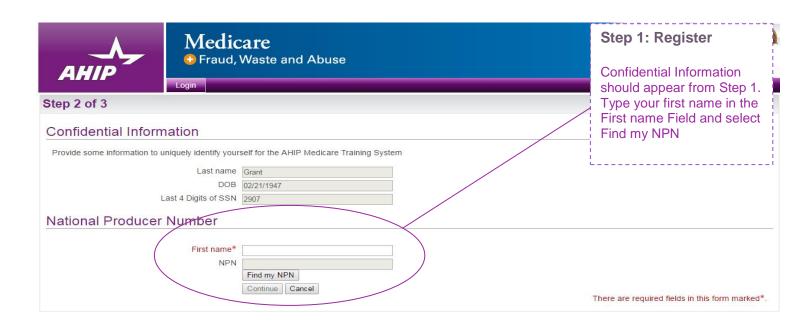


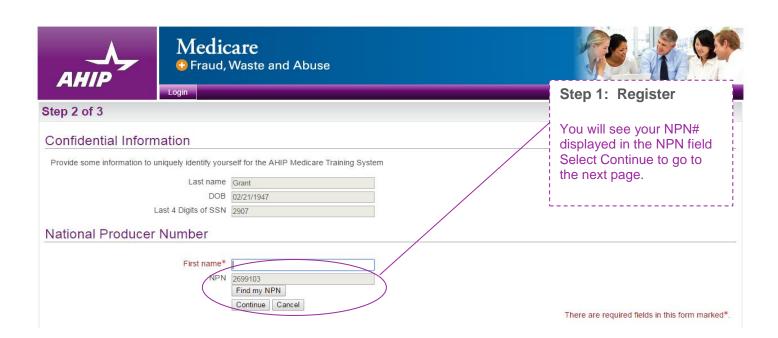
# AHIP Online Medicare Training Course User Guide

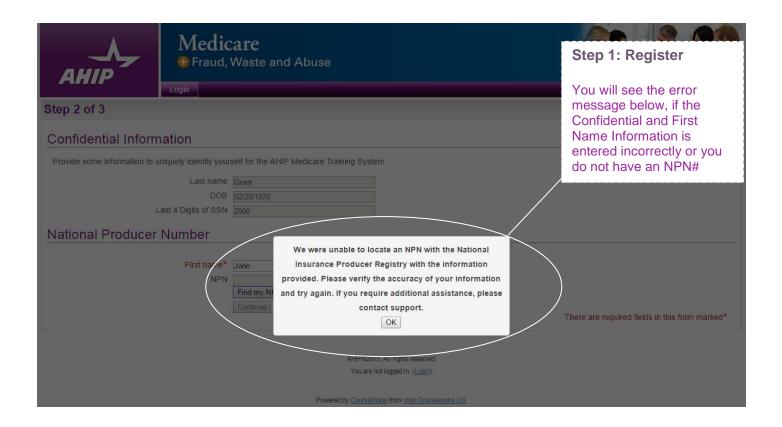
This guide will help you to navigate the online system. You may print this document and use it to assist you in the process.





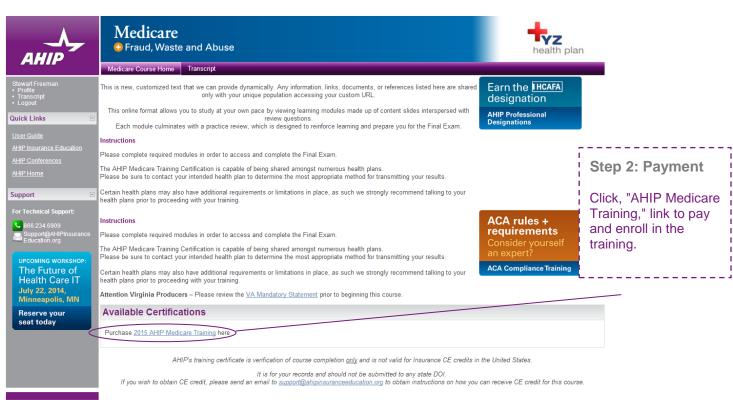






### Step 1: Register Step 2 of 3 Complete all of the required sections Confidential Information highlighted with an Provide some information to uniquely identify yourself for the AHIP Medicare Training System asterisk (\*). If you do Last name Christian not remember your DOB 04/03/2000 NPN, click the link to Last 4 Digits of SSN 4905 look-up your NPN on National Producer Number the NIPR website. Provide your National Producer Number if you have one. Your NPN will become your username. If an NPN isn't provided your email address will be used as your definance. Password Provide a password to access the system. The password must have at least 6 characters Email address Provide the mailing address you would like to be reached at. This email address will be used for password recovery and as your username if you do not have a National Producer Number. Confirm email address\* Personal Information Name First name\* Last name\* Christian Suffix Designation Additional information Job title Phone number Mailing Address Provide the mailing address you can be reached at. Address 2 City\* State / Territory\* Zip code\* Enter your five digit zip code Country United States Language Indicate your preferred language for taking courses. Step 1: Register Language English Select your preferred language Site Usage Agreements Review all of the information provided Legal terms of service then click the "Register" \* □ I agree to the Legal terms of service button. Privacy statement \* 🗖 I agree to the Privacy statement There are required fields in this form marked\*

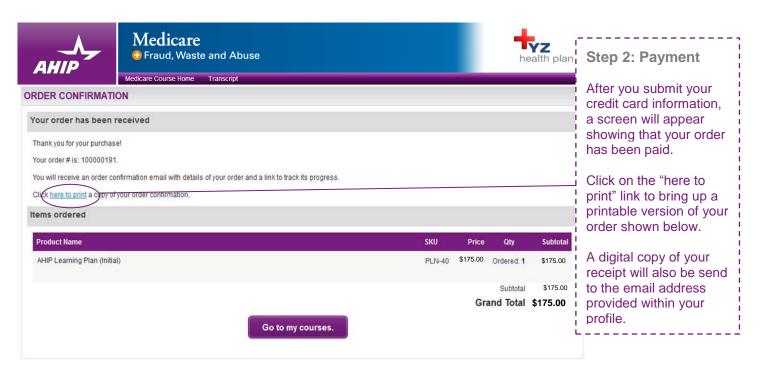




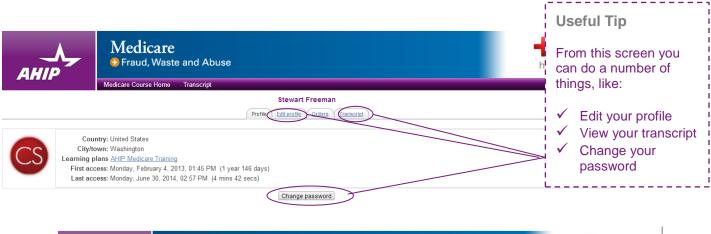


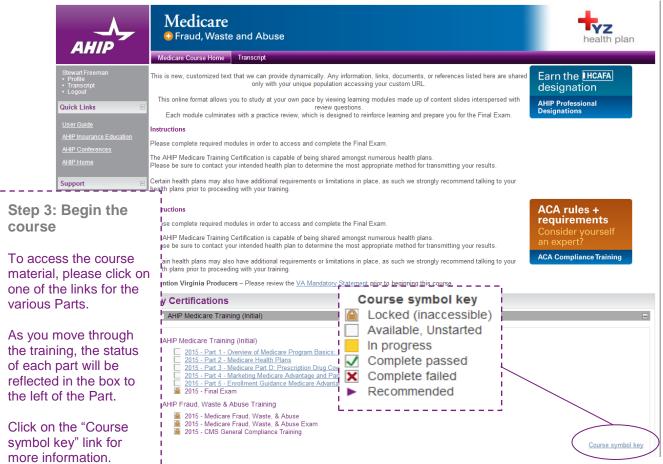


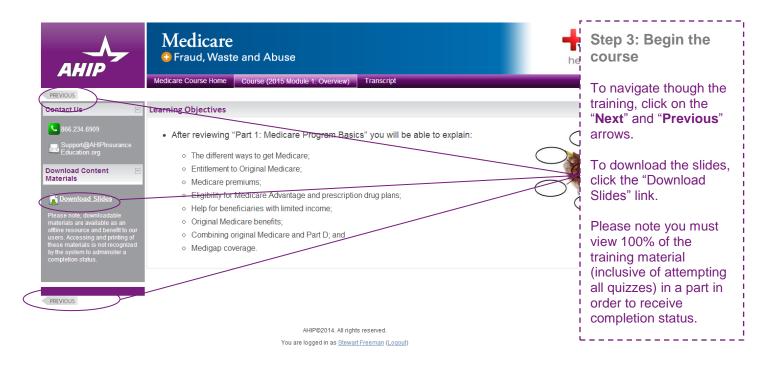
AHIP **Billing Information** Product Name 2012 Marketing Medicare Advantage and Part D Prescription Drug Plans: Understanding Medicare Basics, Plan Types, and Marketing and \$175.00 1 \$175.00 Subtotal \$175.00 \$175.00 Grand Total Billing Information Copy profile information First Name\* Last Name \* Step 2: Payment Company Complete all of the Address\* required sections highlighted with an asterisk (\*). State/Province \* Please select region, state or province Review all of the Zip/Postal Code \* information provided, United States and then click the Telephone \* "Place Order" button. Payment Information Credit Card Type \* ---Please Select--Credit Card Number \* Expiration Date \* Month Card Verification Number\* What is this? Place Order

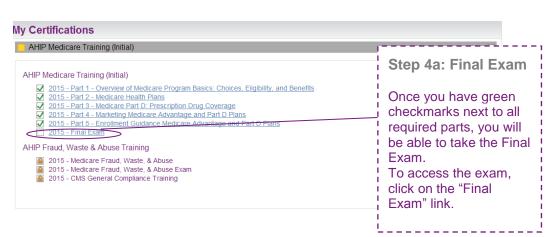


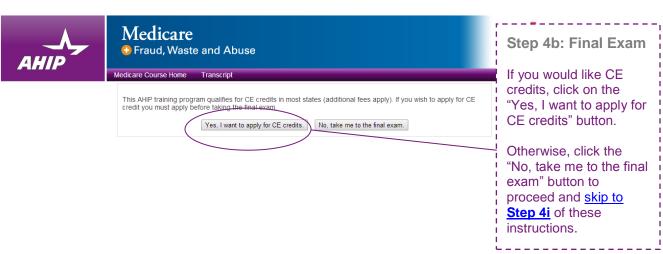




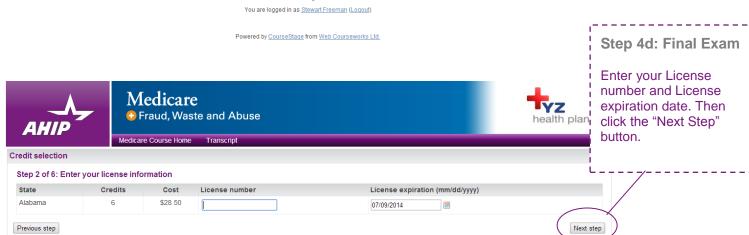


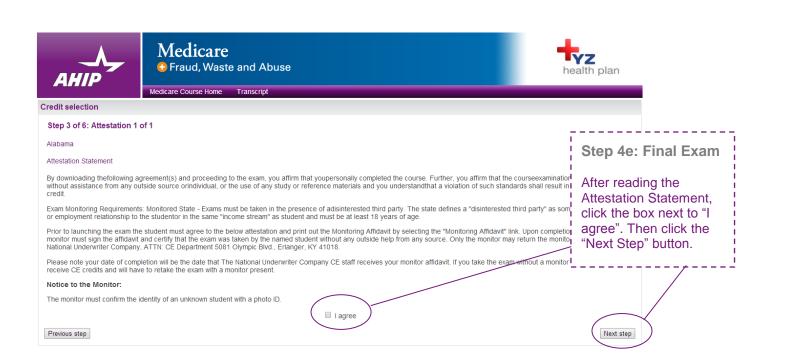


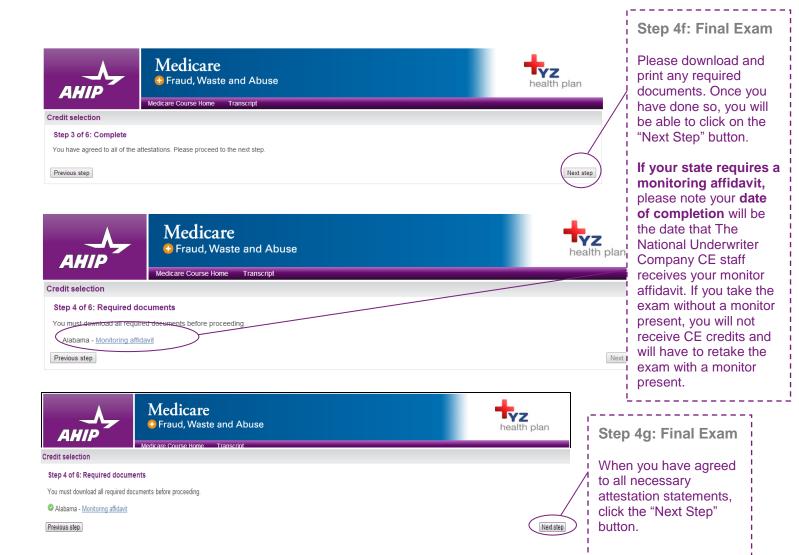
















#### Final Exam

The Final Exam consists of fifty (50) randomly selected questions from all five (5) Parts of the training modul (90%) passing grade for successful completion

You will have the opportunity to take the Final Exam three (3) times as part of your enrollment package. you will be required to re-enroll and purchase another set of 3 attempts before proceeding. Upon re-enrolli training modules before gaining access to the Final Exam again. Please be aware that some companies required to pass the exam. To view your attempt history, please click on Transcript in the left navigation.

Each Final Exam attempt/submission must be completed within one 2-hour sitting. The following scenarios ( count against the 3 included in your enrollment

- Beginning the Final Exam and allowing the timer to expire will result in an automatic submission . Clicking the Submit button to submit your answers to the questions
- Note: Simply closing the Final Exam window does not count as an attempt/submission. If you close the

you will need to re-start the exam

If you are a re-certification user, it is strongly recommended that you review Parts 1-3 before taking the Fin

Attempts allowed: 3 Grading method: Highest grade Time limit: 2 hours

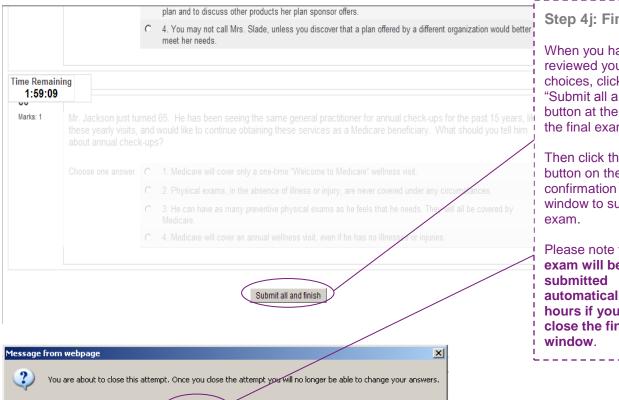
Attempt quiz now

#### Step 4i: Final Exam

The final exam consists of fifty (50) randomly selected questions cover all five portions of the training.

Each attempt has a two-hour time limit which a user must be prepared to sit for in a single continuous period.

Click the "Attempt quiz now" button when you are ready to take the final exam.



ОК

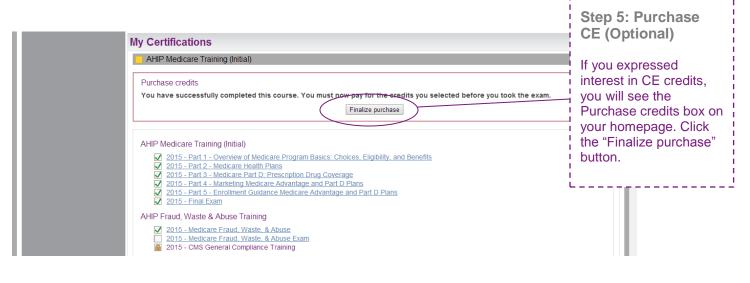
Cancel

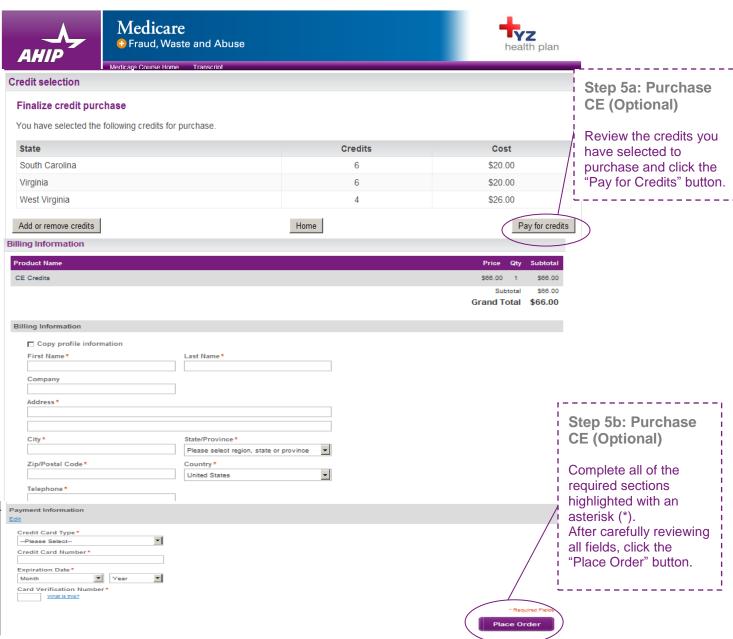
#### Step 4j: Final Exam

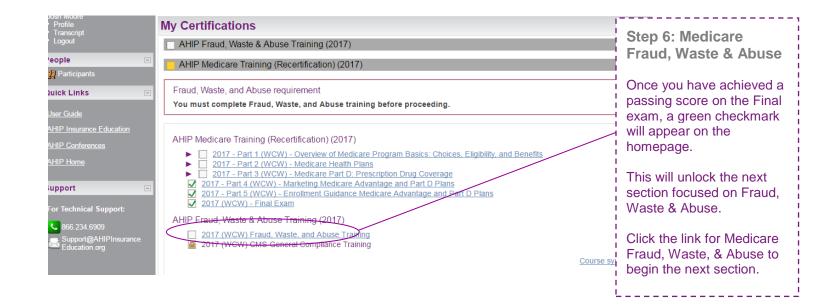
When you have reviewed your answer choices, click the "Submit all and finish" button at the bottom of the final exam screen.

Then click the "OK" button on the confirmation pop-up window to submit your

Please note the final exam will be automatically after 2 hours if you do not close the final exam







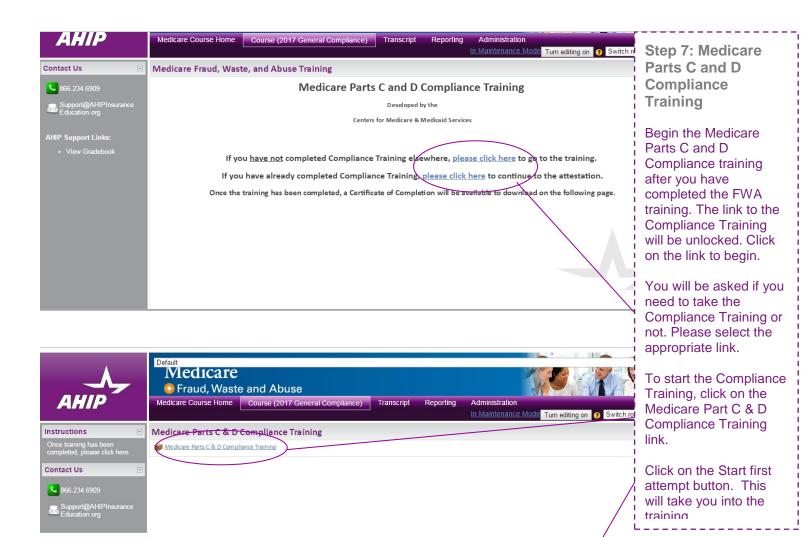


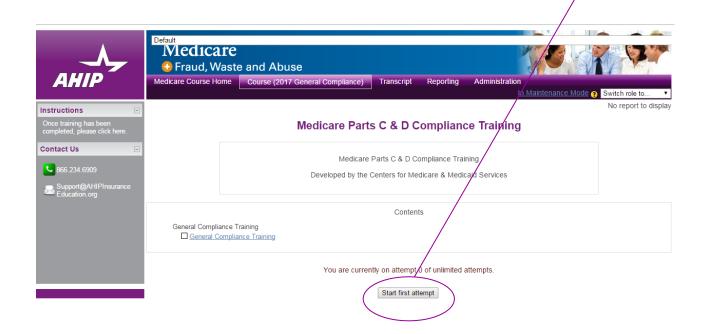
## Step 7: Fraud, Waste, & Abuse Final Exam

You will be asked if you need to take the training or not. If you do need the training click on the appropriate link. If you don't need the training, click on the proceed to Attestation link...

To begin the Fraud, Waste, and Abuse Training, click on the Start 1<sup>st</sup> attempt link. There is a test at the end of the training. You have unlimited attempts to achieve a 70% passing score.









#### **Step 8: Completion**

Click, "AHIP Medicare Certification," to access your certificate of completion for AHIP's Medicare Training



